



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB 04022024LB School Based Non-Instructional Staffing Augmentation

DEADLINE: April 2, 2024 @ 2:00 PM, Central Time

Memphis-Shelby County Schools (MSCS) is accepting bids for the project listed above, in **red**.

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this bid must be emailed to LaQueeya Braxton BRAXTONL@scsk12.org by 11:00 AM/CST on March 26, 2024. Subject line of email shall read "Questions – IFB 04022024LB School Based Non-Instructional Staffing Augmentation."

Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum/Q&A on Procurement's website on March 27, 2024 by EOD.

IMPORTANT DATES:

Bid Release	March 22, 2024
Pre-Bid Meeting(s)	Not Applicable
Questions or Requests Due	March 26, 2024 @ 11:00 AM
Questions and Answers Posted	March 27, 2024 @ EOD
Bid Due / Bid Deadline	April 2, 2024 @ 2:00 PM CST

Thank you.
Procurement Services
Memphis-Shelby County Schools